

MINUTES OF REGULAR MEETING

A regular meeting of the **Board of Commissioners of Hospital Service District No. 2, Abbeville General Hospital**, Parish of Vermilion, State of Louisiana was called to order at **6.15 P.M. on Wednesday, September 28, 2022** by Mr. John Boudreaux, Chairman. Proceedings were taken in the Hospital Boardroom with the following people present.

MEMBERS PRESENT: John Boudreaux, Chairman
Oswald Broussard, Vice-Chairman
Jody Landry
Anita Levy
Daleon Primeaux
John Budden, MD
Kelly Richard

STAFF PRESENT: Michael J. Bertrand, II, MS., MBA, Chief Executive Officer
Troy Hair, Chief Financial Officer
Dr. Gregory Fontenot, Chief of Staff
Heidi Guidry, Chief Nursing Officer
Susan Landry, Executive Assistant /Recording Secretary
Abbey Palombo, Executive Assistant / Recording Secretary

GUEST PRESENT: Craig Hebert, Engineer

APPROVAL OF MINUTES

On motion of Anita Levy, seconded by Jody Landry and unanimously carried, **the minutes of the Regular Board of Commissioners meeting held August 31, 2022 were accepted as written.**

COMMUNICATIONS

The Board reviewed the following communications:

- ✓ Low Volume Adjustment
- ✓ 1,750 KW Coolant Loss Timeline

OLD BUSINESS**⇒ Generator Project Options**

Craig Hebert, Engineer presented the following options to accomplish making the 1,750 KW generator the primary emergency generator:

- ✓ Revise the existing connections to disconnect the 1,250 KW generator and make the 1,750 KW the primary generator - \$26,000.00
- ✓ Add an automatic transfer switch to utilize the existing 1,250 KW generator as the “back up” generator to the 1,750 KW generator (load management controls may be required to avoid overloading the smaller generator) - \$87,750.00
- ✓ Add a non-automatic transfer switch and connections to allow the 1,750 KW generator to restore power to the “utility” side of the electrical system in the event there is a major failure of the emergency power distribution system - \$77,000.00

On motion of Kelly Richard, seconded by Daleon Primeaux and unanimously carried, **the Board authorized for Craig Hebert, Electrical Engineer to complete the design for conversion of the 1750 kw generator as well as other enhancements to the generator distribution system** (Option #1 - revise the existing connections to disconnect the 1250kw generator and make the 1750kw the primary generator at an estimated cost of \$26,000.00, Option #2 - add an automatic transfer switch to utilize the 1250kw generator as the “back-up” generator to the 1750 kw generator at an estimated cost of \$87,750.00, and Option #3 - Add a non-automatic transfer switch and connections to allow the 1,750 KW generator to restore power to the “utility” side of the electrical system in the event there is a major failure of the emergency power distribution system at an estimated cost of \$77,000.00), **and to add options as an alternate to the Fire Pump Bid process.**

MEDICAL STAFF REPORT

Dr. Gregory Fontenot, Chief of Staff presented the Medical Staff report.

⇒ Credentials Committee Report

On motion of John Budden, M.D, seconded by Jody Landry. and unanimously carried **the recommendations of the Medical Executive/Credentials Committee were accepted as follows:**

Approve Initial Appointment (12 Month Provisional Period)

<u>Practitioner's Name</u>	<u>Clinical Privileges / Department</u>	<u>Staff Category</u>
Evan Tafford, DDS	Pediatric Dentistry / Surgery Dept.	Provisional Staff
Stephen Brierre, MD	Pulmonology / Medicine Dept.	Provisional Staff
Roy Culotta, MD	Pulmonology / Medicine Dept.	Provisional Staff
John Godke, MD	Pulmonology / Medicine Dept.	Provisional Staff
Ryan Richard, MD	Pulmonology / Medicine Dept.	Provisional Staff
Michael Sanchez, MD	Pulmonology / Medicine Dept.	Provisional Staff
Christopher Hindelang, PA	RHC Physician Assistant /Medicine Dept.	Provisional Staff

Practitioner Reappointed by Medical Board of Direct Radiology

<u>Practitioner's Name</u>	<u>Clinical Privileges</u>	<u>Staff Category</u>
Mark Camens, MD	Teleradiology	Telemedicine Staff
Masood Siddiqui, MD	Teleradiology	Telemedicine Staff

Lift From Provisional Staff (Status)

<u>Practitioner's Name</u>	<u>Clinical Privileges / Department</u>	<u>Staff Category</u>
Ross Fremin, MD	Emergency Medicine / Medicine Dept.	ER Staff

Approve Reappointments (Two Year Period)

<u>Practitioner's Name</u>	<u>Clinical Privileges / Staff Category</u>	<u>Reappointment Period</u>
Stephen Simpson, MD	Internal Medicine / Consulting Staff	10/26/2022 to 10/25/2024
Julie Ratliff, APRN	RHC/UC Nurse Practitioner / Allied Health Staff	10/26/2022 to 10/25/2024
Karen Simpson, MD	Pathology / Consulting Staff	10/26/2022 to 10/25/2024
Mark Stephan, MD	Diagnostic Radiology / Courtesy Staff	10/22/2022 to 10/21/2024

Practitioners Granted Temporary Privileges (90 Day Period)

<u>Practitioner's Name</u>	<u>Clinical Privileges</u>	<u>Effective Date</u>
Brent Ramsey, CRNA	CRNA/Anesthesia	8/25/2022

Place on Inactive Status (Removed From Staff)

<u>Practitioner's Name</u>	<u>Clinical Privileges</u>	<u>Effective Date</u>
Christopher Guedry, MD	Voluntary Resignation of Membership/Privileges	8/25/2022
Patrick Burke, MD	Voluntary Resignation – Direct Radiology	9/1/2022

NEW BUSINESS⇒ **Contract Review**

On motion Jody Landry of seconded by Kelly Richard and unanimously carried, **the Board approved renewal of the following contracts:**

✓ Bernard Duhon, Attorney at Law	Legal Counsel Services
✓ Piazza Office Supply	PM - Copying Machines
✓ Mark Ellis, MD	Leased Office Space
✓ Fresenius USA Marketing	GP for Dialysis Supplies
✓ Amedisys Hospice, LLC	Hospice Care
✓ Canteen/M&M Sales Co.	Vending Services
✓ City of Abbeville	Discounted Urgent Care Visits
✓ Comit Developers	Website Design
✓ HMG Consulting	340 B Program Audit
✓ Lafayette General Hospital	Professional and Management Services
✓ Lexi-Comp Knowledge Solution	Software License
✓ Louisiana Recovery Services	Collection Agency
✓ McNeese State University College of Nursing	RN Clinical Training
✓ MOAB Training International, Inc.	Online Training
✓ Specialty Healthcare Solutions	Consulting Services - 340B Program
✓ Unitech Training Academy	Medical Assistant Clinical Training

⇒ **Rural Hospital Coalition Cooperative Endeavor Agreement/DPP**

The Board was advised that LDH is transitioning from the Hospital Full Medicaid Pricing (FMP) to a CMS approved Hospital Directed Payment Program (DPP).

On motion of Oswald Broussard, seconded by Daleon Primeaux and unanimously carried, **the Board resolved that Michael J. Bertrand, II, Chief Executive Officer or the Board Chairman, is hereby authorized, based upon the advice of counsel, to execute the Rural Hospital Cooperative Endeavor Grant Program Participation Agreement and amendments thereto and take any further action to advance the purpose of this initiative. (Resolution filed in official minute book).**

⇒ **First Guaranty Bank Account for DPP(CEA)**

On motion of Kelly Richard, seconded by Jody Landry and unanimously carried, **the Board adopted a resolution authorizing the establishment of one or more deposit accounts at First Guaranty Bank on behalf of Hospital Service District No. 2 of Vermilion Parish for the deposit of public funds; providing for the Board of Commissioners to designate authorized person(s) to act on such accounts; and providing for other matters in connection therewith.(Resolution filed in official minute book).**

⇒ Emergency Department Staffing Agreement Amendment

The Board reviewed and accepted the amendment to the Emergency Department Staffing Agreement between Vermilion Health Services, Inc. and Abbeville Emergency Group, LLC, as written and effective as of 10/1/2022.

⇒ 1,750 kw Generator Remote Annunciator Installation

On motion of Oswald Broussard, seconded by Kelly Richard and unanimously carried, **the Board approved the proposal from Preferred Electric, Inc. to install the 1750kw generator annunciator in the PBX Station for a cost of \$26,744.00.**

⇒ Air Gas Cylinder Contract

On motion of Daleon Primeaux, seconded by Oswald Broussard and unanimously carried, **the Board approved the proposal from Airgas to transition to the Walk-02-Bout Oxygen Cylinders house-wide resulting in increased functionally, efficiency, and safety when compared to our current traditional oxygen cylinders and a reduced cost of \$3,816 annually through Premier Contract Pricing.**

⇒ Eagle Pest Control Contract – Termite Treatment Proposal

On motion of Jody Landry, seconded by Kelly Richard and unanimously carried, **the Board approved the proposal from Eagle Pest Control for Installation of Baiting System and Termite Treatment for Hospital, BMC, Workshop, RHC Administrative Office Building, HR and AGH House for a cost of \$8,675.00, and renewal of the termite treatment contract for all buildings for a cost of \$2,635.00**

⇒ Right Away Access – Entergy Five Points Project

The Board was advised that Entergy is presently in the process of maintenance and upgrade to an existing transmission line located on or adjacent to hospital property, and request Temporary Off Right of Way Access.

On motion of Kelly Richard, seconded by Daleon Primeaux and unanimously carried, **the Board approved the Temporary Off Right of Way Access and Work Area Agreement with Entergy Louisiana, LLC, and consents and agrees to permit Entergy the non-exclusive right, privilege and servitude for vehicular and pedestrian passage in connection with the location, construction, reconstruction, operation, inspection, patrol, replacement and maintenance of Grantee’s electric power, transmission, distribution and/or communication facilities or the removal thereof, upon, over and across the tract of land situated in the Parish of Vermillion, State of Louisiana, as shown on “Exhibit A” (the “Access Area”).**

⇒ Anesthesia Monitors

On motion of Oswald Broussard, seconded by Kelly Richard and unanimously carried, **the Board approved the purchase of three (3) refurbished Carescape 650 Anesthesia Monitors (PFI #23) from Biomedical Concepts, Inc. at a cost of \$21,000.00**

⇒ Travel Request (2)

On motion of Jody Landry, seconded by Daleon Primeaux and unanimously carried, **the Board approved the travel requests for Rogell McLaurin, Purchasing Director and Dondi Arceneaux, Chief Support Services Officer to attend the Capstone Forum Meeting in South Carolina for an approximate cost of \$804.00 and \$ 764.04, respectively. Lodging and airfare paid by Capstone through a Travel Grant Application.**

⇒ Leadership Plan Annual Appraisal

The Annual Appraisal of the Leadership Plan for 2021 was reviewed and accepted.

⇒ July Financial Report

Troy Hair, Chief Financial Officer presented the Financial Report. The detail in comparison to budget was reviewed.

⇒ Updated Sales Tax Plan for Improvement

The Board reviewed the updated Sales Tax Plan for Improvements.

EXECUTIVE SESSION

On motion Anita Levy, seconded by Jody Landry and unanimously carried, **the Board entered into Executive Session for approval of minutes, strategic planning purposes and Performance Improvement.**

ADJOURNMENT

On motion of Anita Levy, seconded by Kelly Richard and unanimously carried, **the Board adjourned at 7:43 P.M.**

**MICHAEL J. BERTRAND, II, MS, MBA
CHIEF EXECUTIVE OFFICER
SECRETARY/ TREASURER**

**JOHN BOUDREAU
CHAIRMAN OF THE BOARD**