

MINUTES OF REGULAR MEETING

A regular meeting of the **Board of Commissioners of Hospital Service District No. 2, Abbeville General Hospital**, Parish of Vermilion, State of Louisiana was called to order at **6.15 P.M. on Wednesday, January 17, 2024** by Mr. John Boudreaux, Chairman. Proceedings were taken at their regular meeting place in the Hospital Boardroom of Abbeville General Hospital with the following people present:

MEMBERS PRESENT: John Boudreaux, Chairman
Oswald Broussard, Vice-Chairman
Anita Levy
Kelly Richard
John Budden, M.D.
Jody Landry
Daleon Primeaux

STAFF PRESENT: Michael J. Bertrand, Chief Executive Officer
Troy Hair, Chief Financial Officer
Heidi Guidry, Chief Nursing Officer
Abbey Palombo, Recording Secretary

GUEST PRESENT: Gene Sellers Jr., Architect

APPROVAL OF MINUTES

On motion of Jody Landry seconded by Oswald Broussard and unanimously carried, **the minutes of the Regular Board of Commissioners meeting held December 20, 2023 were approved as written.**

ARCHITECT REPORT**➔ Maurice Community Care Clinic Expansion**

Gene Sellers, Architect, advised the board on the options for the Maurice Community Care Clinic Expansion.

On motion of Anita Levy, seconded by Daleon Primeaux and unanimously carried, **the board tabled the Maurice Community Care Clinic Expansion.**

COMMUNICATIONS

The following communications were reviewed:

- ✓ Forefront Analytics
- ✓ Blue Distinction Maternity Welcome Packet
- ✓ USDA Request for Information from Pre-App

NEW BUSINESS**➤ Contract Review – January**

On motion of Oswald Broussard, seconded by Jody Landry and unanimously carried, **the board approved the following contracts:**

- ✓ Abbeville Meridional - Advertising
- ✓ Abbott Rapid DX North America, LLC - Covid-19 Reagent Agreement
- ✓ Amerihealth Mercy of Louisiana, Inc. - Medicaid CCN
- ✓ Blue Cross Blue Shield of LA - ILink Blue Claim Submission
- ✓ CareLearning - Online Education Program
- ✓ Central Auction House - Electronic Bidding Service
- ✓ Datavant - Copy Service - Medical Records
- ✓ Eastridge Nursing Center - Laboratory Services
- ✓ Franciscans Missionaries of Our Lady University - Dietetic Internship Program
- ✓ Health Resources and Services Administration (HRSA) - Covid 19 Testing Supply
- ✓ Jamie Hebert. LLC - Speech Therapy Services
- ✓ Jefferson Sprinkler, Inc. - Sprinkler & Fire Alarm-Pump Inspections
- ✓ Maison Du Monde Nursing Facility - Laboratory Services
- ✓ Mako Surgical Corp - Stryker Mako
- ✓ Medical Imaging Solutions of Acadiana, LLC - Ultrasound Services
- ✓ Nucleonics of Acadiana - Cardiac Ultrasound Services
- ✓ Nucleonics of Acadiana - EEG Services
- ✓ PPO Plus - PPO
- ✓ Sharcor - Discounted Program
- ✓ Siemens Healthcare Diagnostics, Inc. - Coagulation Analyzer Reagents
- ✓ Sound & Communications Systems - Fire Alarm Inspections
- ✓ Tru-D Smart UVC - PM - Tru-D Robot
- ✓ Vermilion Health Services, Inc. - Professional Services.
- ✓ Vermilion Sleep Diagnostic, LLC - Leased Equipment and Sleep Study Services

➤ **Louisiana Compliance Questionnaire for Audit Engagement**

On motion of Oswald Broussard, seconded by Anita Levy and unanimously carried, **the Board accepted the Louisiana Compliance Questionnaire for the 2023 Audit Engagement as presented.**

➤ **Professional Services Agreement – General Surgery - Trahan**

On motion of Jody Landry, seconded by Daelon Primeaux and unanimously carried, **the board approved the professional services agreement with Trahan Consulting Group, LLC (Maxie Trahan, MD) as written.**

➤ **VHS Call Coverage Agreement – General Surgery - Trahan**

On motion of Jody Landry, seconded by Daleon Primeaux and unanimously carried, **the board approved Call Coverage Agreement with Vermilion Health Services, and Trahan Consulting Group, LLC (Maxie Trahan, MD) as written.**

➤ **VHS Call Coverage Agreement – Gastroenterology - Rhodes**

On motion of Anita Levy, seconded by Kelly Richard and unanimously carried, the board approved Call Coverage Agreement with Vermilion Health Services, and John B. Rhodes, Jr., M.D. as written.

➤ **BRIC Grants**

On motion of Daelon Primeaux seconded by Jody Landry and unanimously carried, the board approved the revised task order as well as the submittal of the BRIC grant application prepared by DCMC Partners.

➤ **Revised USDA Signing Authority Resolution**

On motion of Anita Levy seconded by Kelly Richard and unanimously carried, the board adopted the following resolution regarding USDA Loan Pre-Application:

WHEREAS, in connection with the United States Department of Agriculture (“USDA”) pre-application to secure a Community Facilities Program direct loan, on October 25, 2023, the Board of Commissioners adopted a Resolution authorizing its CEO Michael J. Bertrand to obtain the opinion of counsel required by USDA which designated him as the District’s official who has legal authority to borrow money, pledge security and comply with regulatory requirements to carry out the responsibilities imposed by the USDA Community Facilities Program; and

WHEREAS, after submission of the required legal opinion and in response to a supplemental request from USDA, the Board has decided to take additional action in connection with its pending USDA loan pre-application.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Vermillion Hospital Service District No. 2 d/b/a Abbeville General does hereby agree to apply for financial assistance with USDA Rural Development to finance the renovation, expansion and modernization of its ambulatory surgery and obstetrics/delivery services departments of its hospital facility located in rural Abbeville, La.

FURTHER, BE IT RESOLVED, that the Board of Commissioners authorizes John Boudreaux, Chairman of Board of Commissioners, and Michael J. Bertrand, CEO, Secretary of the Board, to sign all documents related to the USDA Rural Development loan and/or grant and further ratifies all prior action related thereto.

The vote on the resolution was as follows: YEAS:7 NAYS:0 ABSENT:0

The resolution was thereby adopted this 17 day of January, 2024.

➤ **Vacation Donation Policy / Forms**

On motion of Kelly Richard seconded by Daleon Primeaux and unanimously carried, the board approved Vacation Donation Policy, Donation Form, and Eligibility Form as presented.

➤ **November Financials**

Troy Hair, Chief Financial Officer presented the November Financial Report. The detail in comparison to budget was reviewed.

⇒ **Updated Sales Tax Plan for Improvement**

The Board reviewed the updated Sales Tax Plan for Improvement

EXECUTIVE SESSION

On motion of Anita Levy, seconded by Jody Landry and unanimously carried, **the Board entered into Executive Session for Approval of Minutes, and Strategic Planning, and Performance Improvement.**

ADJOURNMENT

On motion of Oswald Broussard, seconded by Daleon Primeaux and unanimously carried, **the Board adjourned at 7:11 PM.**

**MICHAEL J. BERTRAND, II, MS, MBA
CHIEF EXECUTIVE OFFICER
SECRETARY / TREASURER**

**JOHN BOUDREAUX
CHAIRMAN OF THE BOARD**